**COURSE OUTLINE**

1. **GENERAL**

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| **SCHOOL** | SCHOOL OF SOCIAL, POLITICAL AND ECONOMIC SCIENCES | | | | |
| **DEPARTMENT** | SOCIAL POLICY | | | | |
| **LEVEL OF STUDIES** | 6 | | | | |
| **COURSE CODE** | **56** | **SEMESTER** | | **G or H (winter or spring / summer)** | |
| **COURSE TITLE** | INTERNSHIP | | | | |
| **TEACHING ACTIVITIES** *If the ECTS Credits are distributed in distinct parts of the course e.g. lectures, labs etc. If the ECTS Credits are awarded to the whole course, then please indicate the teaching hours per week and the corresponding ECTS Credits.* | | | **TEACHING HOURS PER WEEK** | | **ECTS CREDITS** |
|  | | | 3 | | 6 |
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| *Please, add lines if necessary. Teaching methods and organization of the course are described in section 4.* | | |  | |  |
| **COURSE TYPE**  *Background, General Knowledge, Scientific Area, Skill Development* | *Skill Development* | | | | |
| **PREREQUISITES:** | - | | | | |
| **TEACHING & EXAMINATION LANGUAGE:** | Greek –no exams take place, students evaluation is based on theirs and their supervisors’ reports | | | | |
| **COURSE OFFERED TO ERASMUS STUDENTS:** | No | | | | |
| **COURSE URL:** | <https://eclass.duth.gr/courses/OKA174/> | | | | |

1. **LEARNING OUTCOMES**

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| **Learning Outcomes** | |
| *Please describe the learning outcomes of the course: Knowledge, skills and abilities acquired after the successful completion of the course.* | |
| Students upon completion of their internship will:  a) be familiar with the working environment and the requirements of the respective professional field;  b) be prepared to pass smoothly from their academic studies to the field of professional competences of the collaborating bodies;  c) gain professional experience and make contacts with the labour market.  In particular, students, will be informed of the work of public and wider public sector bodies (such as ministries, regional and local government, independent authorities, etc.), private organizations as well as the third sector of the economy (NGOs, social economy, unions, cooperatives, trade unions, etc.) in terms of planning, implementation and evaluation of interventions to address social problems and alleviate social inequalities in the sectors of social security, social welfare and in particular child protection, health, employment, education, training and lifelong learning, immigration and refugee policy, housing, justice, crime and penitentiary policy, environmental policy, gender equality, counseling and professional orientation, addictions, mental health, protection and reintegration of vulnerable social groups, etc. | |
| **General Skills** | |
| *Name the desirable general skills upon successful completion of the module* | |
| *Search, analysis and synthesis of data and information,*  *ICT Use*  *Adaptation to new situations*  *Decision making*  *Autonomous work*  *Teamwork*  *Working in an international environment*  *Working in an interdisciplinary environment*  *Production of new research ideas* | *Project design and management*  *Equity and Inclusion*  *Respect for the natural environment*  *Sustainability*  *Demonstration of social, professional and moral responsibility and sensitivity to gender issues*  *Critical thinking*  *Promoting free, creative and inductive reasoning* |
| *Search, analysis and synthesis of data and information, ICT Use*  *Adaptation to new situations*  *Decision making*  *Autonomous work*  *Teamwork*  *Project design and management*  *Critical thinking*  *Promoting free, creative and inductive reasoning* | |

1. **COURSE CONTENT**

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| Internship is carried out in accordance with the terms provided by the relevant Regulations of DUTH regarding the working hours, the remuneration and the leaves of the trainees, with the aim to achieve the essential mutual communication between university studies and the workplace and implement academic and educational knowledge in a working environment. University teaching staff cooperate with the employers of the trainees for the assignment of internship supervision to staff members of the collaborating bodies, to determine the internship subject and to monitor the programme of each trainee, which must be relevant to the subject of their studies. In this context, there is regular communication with the supervisors and the trainees and meetings are organized with them in the Department of Social Policy. If possible, depending on the dispersal of collaborating institutions and the number of internship positions, on-site visits of teaching staff to the participating institutions are carried out.  Students are informed of the registry and the selection of collaborating institutions, their subject of their work in the institutions where they will be employed, attend a meeting of the internship liaison office, discuss and exchange impressions from their experience with each other and with representatives of the institutions. |

1. **LEARNING & TEACHING METHODS - EVALUATION**

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| **TEACHING METHOD** *Face to face, Distance learning, etc.* | Face to face weekly supervision |
| **USE OF INFORMATION & COMMUNICATIONS TECHNOLOGY (ICT)** *Use of ICT in Teaching, in Laboratory Education, in Communication with students* | **Contact via e-mail**  **Guidance via e-class** |
| **TEACHING ORGANIZATION**  *The ways and methods of teaching are described in detail.*  *Lectures, Seminars, Laboratory Exercise, Field Exercise, Bibliographic research & analysis, Tutoring, Internship (Placement), Clinical Exercise, Art Workshop, Interactive learning, Study visits, Study / creation, project, creation, project. Etc.*  *The supervised and unsupervised workload per activity is indicated here, so that total workload per semester complies to ECTS standards.* | |  |  | | --- | --- | | ***Activity*** | ***Workload/semester*** | | Weekly supervision meetings | 13 | | On-site cooperation in collaborating bodies | 6,5 | | Internship in a collaborating body | 100 | | Homework | 10 | | Problem Solving | 6,5 | | Report Writing | 14 | | Total | 150 | |  |  | |
| **Student Evaluation**  *Description of the evaluation process*  *Assessment Language, Assessment Methods, Formative or Concluding, Multiple Choice Test, Short Answer Questions, Essay Development Questions, Problem Solving, Written Assignment, Essay / Report, Oral Exam, Presentation in audience, Laboratory Report,* *Clinical examination of a patient,* *Artistic interpretation, Other/Others*  *Please indicate all relevant information about the course assessment and how students are informed* | Students submit an activities report (50% of the internship grade).  The internship institution supervisor evaluates them as regards the observation of their duties and their performance (30% of the internship grade).  The academic supervisor evaluates students overall activity taking into account their report, the internship institution supervisor evaluation and their cooperation with him/her (20% of the internship grade). |

1. **SUGGESTED BIBLIOGRAPHY**

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| Varies, depending on the internship body and the subject of the internship position. It includes information as regards the competence and the activities of the internship body, and sources used in the relevant courses of the students’ study programme (health, welfare, education, justice, migration etc.). |

**ANNEX OF THE COURSE OUTLINE**

**Alternative ways of examining a course in emergency situations**

Not applicable – Evaluation of students as described above is the same in both, normal and emergency situations.